

Chief Officer Appointments Panel

Friday 21 February 2020

PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and P Smith.

Also in attendance: Kim Brown (Service Director for HR and OD), Tracey Lee (Chief Executive) and Amelia Boulter (Democratic Advisor).

The meeting started at 10.00 am and finished at 10.31 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

36. **Declarations of Interest**

There were no declarations of interest made by Members in accordance with the code of conduct.

37. **Minutes**

The Panel agreed the minutes of the meeting held on 19 and 20 December 2019 as a correct record.

38. **Chair's Urgent Business**

There were no items of Chair's urgent business.

39. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item of business on the grounds that involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

40. **Chief Officer Resourcing Update**

Kim Brown (Service Director for HR and OD) provided the Panel with an update on the recruitment process of the Service Director for Finance and Service Director for Integrated Commissioning.

The Panel agreed -

- I. To note the timetable and progress on the recruitment of the interim Service Director for Finance.

2. To note the timetable and progress on the recruitment of the permanent Service Director for Finance.
3. To agree the extension of a current temporary appointment of the Service Director for Integrated Commissioning until 30 June 2020.

The Panel also agreed -

4. To explore how members engage with potential candidates and to build this into the assessment.
5. To establish a sub- group to prepare questions for the interview.

41. **Organisational Design Verbal Update**

Tracey Lee (Chief Executive) provided a verbal update on Organisational Design.

It was agreed that –

1. The report is circulated to members of the Chief Officer Appointment Panel.
2. To note the update.

(Kim Brown, Service Director for HR and OD was not present for this item).